THE FAIR
THE GREAT NEW YORK STATE FAIR

2016 Concessionaire & Exhibitor

General Terms and Conditions Handbook

August 25 to September 5

New York State Fairgrounds

581 State Fair Blvd. • Syracuse, NY 13209
315.487.7711 OR 1.800.475.FAIR
Fax: 315.487.9260 • www.nysfair.org

Licensing Office Hours:
Monday - Friday • 9:00 am to 4:00 pm

This Handbook is Part of Your License Agreement

Welcome to the 2016 edition of the Great New York State Fair!

The 2016 Fair marks an unprecedented transition of the Fairgrounds as we make the first major capital investment in the Fairgrounds in almost a century. Among the plans over the next few years are a new RV Park, a larger Midway, an Expo Building, equestrian show improvements and a new festival grounds area, known as the NY Experience, that will highlight the agricultural and economic history of the State. When you arrive next year you will already see the changes taking place and we feel the excitement!

This year we will be providing free, public Wi-Fi all across the grounds. As you know, cell phone coverage becomes tight during the Fair and this will allow Fairgoers to continue to share their favorite Fair experiences all across social media with no problem. Your invoices do include a fee to assist with making these investments and we appreciate your support in this as it will reap benefits for all of us.

Finally, enclosed is the Exhibit License Agreement General Terms and Conditions Booklet - it has a lot of great information, so please take the time to read it and understand it. If you have any questions on it, please let us know.

Thanks again for participating in the 2016 Fair – it is going to be a great one!

Troy W. Waffner,

Acting Director,

The Great New York State Fair

LICENSE AGREEMENT DETAILS

This License Agreement is made between the New York State Fair, a division of the New York State Department of Agriculture and Markets, jointly referred to as licensor, and the licensee identified on the Exhibit License Agreement cover page attached to the general terms and conditions. The licensee represents that the licensee has read these general terms and conditions and understands them and agrees to be bound by them. The term of this agreement shall commence at 10:00am on August 25, 2016, and shall end at 9:00pm on September 5, 2016. Licensee shall be allowed a reasonable amount of time prior to the commencement of the term hereof to prepare and make ready its operation hereunder. In addition, licensee shall be allowed a reasonable time following the termination of the term hereof to remove its equipment, merchandise, items, products and supplies, as applicable, which licensee has utilized hereunder.

Your operation at the New York State Fair is a license agreement and no real or personal property is leased to you. You may occupy the premises and operate this license only so long as you shall comply strictly and properly with each and every material undertaking, provision, agreement, stipulation, and condition contained in the Exhibit License Agreement. Nothing in the Exhibit License Agreement shall be created or construed as creating a co-partnership, employment relationship, or contractual relationship between you and the Fair.

It is mutually agreed that this agreement shall be and is a personal agreement by and between you and the Fair and shall not inure to the benefit of your heirs, personal representatives, successors or assignees and in the event of the death of yourself during the term of the agreement, it shall be automatically terminated. If licensee is a corporation, and during the term of this agreement any changes in Management occurs, then that shall be made immediately known to the Fair. If licensee is a partnership and during the term hereof one partner shall die, this agreement may be terminated at the sole and complete discretion and option of the Fair.

The Fair reserves the absolute right to terminate this agreement if, in its sole and absolute discretion, your operation is mismanaged, or if the products, merchandise, supplies and items are of no merchantable quality. Should this agreement be terminated for any of the above stated reasons, all sums of money paid to LICENSOR hereunder shall be forfeited as liquidated damages of the Fair. In addition, should LICENSOR, in its sole and absolute discretion, find it necessary to postpone or cancel the dates of the annual New York State Fair, for any cause whatsoever, the Fair shall not be liable to you for any damages occasioned as a result of such postponement or cancellation.

Neither you nor the Fair shall be liable for failure to perform any part of this license when such failure is due to fire, flood, strikes or similar labor disturbances, industrial disturbances, war, riot, insurrection, or other causes beyond the control of you and the Fair.

Should it, at any time, become necessary for the Fair to employ an attorney for the purpose of enforcing any of the Fair rights hereunder, you hereby agree and covenant that you shall pay to the Fair, in addition to any and all other obligations hereunder, a reasonable attorney's fee and such other expenses as the Fair may necessarily incur hereunder in the enforcement of any of its rights.

All notices given to the Fair may be served only by mailing same by certified mail to Concessions Department, New York State Fair, 581 State Fair Blvd., Syracuse, New York 13209. Notice to licensee shall be given to licensee at the address stated in this agreement.

This agreement shall be construed under the laws of the State of New York and both parties agree that this agreement is performable in Onondaga County.

The New York State Fair Director reserves the final and absolute right to interpret the terms and conditions and to settle and determine all matters, questions, or differences in regard to, or otherwise arising out of, connected with, or incidental to the New York State Fair. The Director further reserves the right to determine unforeseen matters not covered by these rules, and to amend or add to these rules, as in his/her judgment he/she may determine necessary.

Concessionaires and Exhibitors will be informed of any instance(s) of non-compliance with these General Terms and Conditions. A violation note will be made to your file. The most serious violations may result in no further invitations to return to the New York State Fair, or an immediate order to cease operation and vacate the Fairgrounds.

Exhibit License Agreement General Terms and Conditions

A

Admission Credentials

Concessionaire and Exhibitor admission credentials cost $3.00 each and are only sold in books of 12 for $36.00. Concessionaire and Exhibitor admission credentials may only be purchased by the licensee and are to be used by the licensee and their employees for work purposes only. Credentials may not be sold or given away. All credential sales will be final. The New York State Fair is not responsible for credentials that are lost, stolen, or damaged.

Additional credential information and a New York State Fair Concessionaire & Exhibitor Credential Order Form will be sent to you.

Credentials will not be issued until all contract items (including workers' comp, sales tax, liability insurance, disability insurance, etc.) and payments have been received and approved. For your convenience, we will be filling orders and forwarding all credentials to you via certified mail if the order is received before July 11, 2016 and all necessary requirements have been met and approved. Payment can only be made by cash (in person), cashier's check, money order, or the following credit cards: Visa, MasterCard, American Express and Discover. No personal checks or business checks will be accepted.

Concessionaires, exhibitors, and fairgoers may leave the fairgrounds through any gate and be readmitted the same day without additional charge by requesting a wristband when leaving. Re-admittance must occur before 10:00pm on the day the wristband is issued.

Advertising

Advertising or promoting is prohibited in any location other than the one designated in your Exhibit License Agreement; all business is to be conducted within your own space. False or misleading advertising is prohibited.

ATMs

ATM machines are available at the Main Gate and at various locations on the Fairgrounds.

B

Booths

See ***Design and Presentation***

C

Cancellations by Licensee

Should you find that you are unable to participate in the New York State Fair, a request for cancellation of your Exhibit License Agreement must be made in writing. Upon receipt of written notice before July 1, 2016 the New York State Fair may refund to you the amount paid to date minus a $100.00 administration fee. If you cancel the agreement after July 1, 2016 the total amount paid will be retained by the Fair as liquidated damage.

Cleanliness

It is very important to keep all areas of the New York State Fairgrounds clean, neat, and presentable to Fairgoers. We ask that you keep your respective areas clean, neat, and presentable.

If you see any public areas that are not acceptable and need our attention, please notify the Maintenance Department immediately at 315-487-7711 ext. 1410.

Code of Conduct

The New York State Fair strives to work with Vendors who treat their workers, customers, and Fairgoers with dignity and respect, maintain just and decent working conditions, and adhere to all applicable laws and regulations.

Accordingly, we require each Vendor to comply with the following Vendor Code of Conduct. The Vendor Code of Conduct defines our minimum expectations. No code of conduct can be all-inclusive, but we expect those with whom we do business to act reasonably in all respects and to ensure that no abusive, exploitive, or illegal conditions exist. We may end our business relationship with any Vendor who fails to comply with the terms of their contract and/or this Vendor Code of Conduct.

KEY EXPECTACTIONS

- All New York State Fair vendors and exhibitors should work cooperatively with the Fair attendees and staff.
- Verbal or physical abuse is prohibited.
- Vendors shall not discriminate against customers, other vendors, or State Fair staff based on their race, gender, religion, ethnicity, sexual orientation, or gender identity.
- Vendors will treat each employee, customer and Fairgoer with respect and dignity and will not subject any employee to any physical, sexual, psychological, or verbal abuse, or any other form of harassment.
- Behavior that disparages another participant, actions that unnecessarily interfere with other participant's set up, sales, or activities, and any other action that in the State Fair staff's determination are uncooperative in nature are prohibited.
- Vendors are prohibited from smoking within their exhibit booth or concession stand. Vendors should also be familiar with the regulations relative to smoking.
- All pets are prohibited from attending the State Fair with vendors due to health and safety risks, unless they are part of the exhibit or are a service pet.
- Vendors shall not engage in any behavior not appropriate for a public setting including, but not limited to, use of obscene or abusive language and/or physical violence.

Concessions and Exhibits Office

The Concessions and Exhibits Office is located in the Administration Building between the Main Gate and Gate 2. Prior to Thursday, August 25, 2016, office hours are 8:30am to 4:30pm, Monday through Friday. Thursday, August 25, 2016 through Monday, September 5, 2016, office hours will be 8:30am to 6:00pm daily.

Credentials

See ***Admission Credentials, Parking Credentials, Storage Vehicle Credentials, Temp. RV Parking Credentials.***

Customer Returns

The New York State Fair expects all Concessionaires and Exhibitors to be professional and reasonable when dealing with customer complaints and returns. We will make every effort to help Fairgoers contact you and if necessary, at your expense, gain admission onto the grounds if there is an issue. It is your obligation to resolve the complaint. Customer complaints made in writing that are brought to the attention of Fair Management will be documented and kept in your file.

D

Damages

You shall be responsible for all damage, loss, and injury to persons and property due to the activities of your operations, agents and employees. You shall defend, indemnify, and hold harmless the New York State Fair, a division of the New York State Department of Agriculture and Markets, and each of their respective officers and employees from all claims, demands, damages, expenses, liabilities, and obligations for damages, loss or injury to person and property arising out of your operation of this license. Your indemnification obligation shall not be limited by reason of any insurance coverage provided.

Deliveries

DELIVERIES BEFORE THE FAIR

Licensees should advise those delivering their equipment, etc. to access the fairgrounds as follows: State Fair Blvd. to gate 7, proceed to gate 11, follow back road around fairgrounds to the rear loading dock of the Center of Progress Building.

The New York State Fair cannot accept your deliveries. If you are having merchandise or equipment shipped for use at the State Fair, please have one of your employees at the fairgrounds to receive the delivery. If it is not possible for you or your representative to be here, have the cartage/shipping company hold your shipment(s) for you at its local office until you contact them with an exact location, date, and time when you will be at the fairgrounds to take delivery. Food vendors must ensure food deliveries are kept safe, secure and temperature controlled.

SHIPPING INFORMATION

To be sure packages are delivered to you in a timely manner; they must be labeled as follows:

- Your business name (as it appears on your contract agreement)
- C/O the New York State Fair
- Your assigned exhibit building, if applicable
- Your assigned site number
- 581 State Fair Blvd
- Syracuse, NY 13209

Deposits

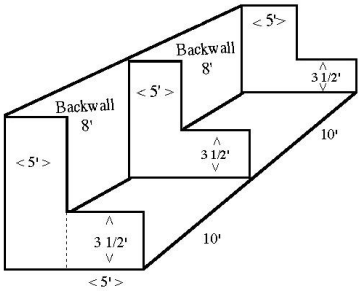
See ***Payments and Deposits***

Design and Presentation

Concessions and Exhibits should be constructed in a neat and orderly style. They are to be kept clean during the New York State Fair.

The Fair does not provide tables, chairs, or trash cans for individual vendors. You are welcome to use your own, or they may be rented from the Fair's official decorator: Able Smith Tent & Party Rental, 5683 West Route 31, Cicero, NY 13039 – phone 315-699-7368 – website www.ablesmithtent.com. They will be on the grounds during setup.

In the case of most indoor exhibits, displays must be no higher or larger than any of the original booth set-up walls (see diagram to right) unless special permission has been given by the Concessions and Exhibits Office.



Concessionaire and Exhibitor displays, merchandise, and personnel must remain within the confines of the location designated in your Exhibit License Agreement. No "walk-arounds", entertainment, remote control devices, food sampling, outside posters, handbills, sales information or soliciting, stickers or distributing literature, etc., is permitted outside of your space designated in your Exhibit License Agreement. Exhibit material cannot overflow into the aisles. Additional materials must be stored neatly out of sight of Fairgoers. These terms pertain to both indoor and outdoor vendors.

See also, ***Signage***

Disability Benefits

See ***Supplement B*** for more information

Discrimination

You shall not discriminate or harass any employee, applicant for employment, customer, or patron due to race, gender and/or gender identity or expression, color, creed, religion, age, national origin, ethnicity, disability, veteran or military status, sex, sexual orientation, pregnancy, genetic information, marital status, citizenship status, or on any other legally prohibited basis.

Drawings – Raffles – Games of Chance – Prizes

If you intend to hold a drawing or raffle, operate a game of chance, or award any prize from your exhibit space, carefully read the provisions of New York law and regulations summarized below. It is your obligation to obtain a complete copy of, and to comply with, the law and regulations. If you do not, your permission to operate a drawing, raffle, games of chance, or award prizes will be withdrawn and you may be liable for civil and criminal penalties.

The Division of the State Fair retains the right in its sole discretion to: (i) grant permission to you for you to hold a drawing, a raffle, operate a game of chance or award prizes from your exhibit space, and (ii) to rescind that permission at any time for any reason or for no reason.

A. If you are going to:

Use Games of Chance in Selling Commodities, for example, a drawing where there is no requirement that an entrant pay a fee to enter, you have to fill out an application available from the New York Secretary of State, www.dos.state.ny.us, file it, pay a fee, and comply with the requirements of General Business Law §369-e.

A copy of your application to the Secretary of State, stamped to show the date and time of filing, must be provided with your Exhibit License Application.

B. If you are going to:

Offer a Prize as Part of a Prize Award Scheme, for example, where a person is told they have won, or may win a prize, if the person does something, e.g. travel to a location, listen to a sales presentation, you must comply with General Business Law §369-ee which requires that you make specific disclosures and provide specified notice to "winners" of prizes.

A complete description of your intended activity and the required disclosures and notices must be provided with your Exhibit License Application.

C. If you are going to:

Operate a Game of Chance for which you charge a person to participate you must be an authorized organization, that is a *bona fide* religious or charitable organization, an educational, service or fraternal organization, a veterans or volunteer fireman organization AND you can only operate a "merchandise wheel", "raffle", "bell jars", "coin boards", "seal cards" and "merchandise boards". You must comply with Article 9-A of the General Municipal Law which requires, in part, that you file an application with and receive the approval of the local municipality, here the Town of Geddes. Contact the Town at Geddes at 315-468-3600 or www.townofgeddes.com. You must also follow the rules of the New York State Gaming Commission which you can find on the Commission's website www.gaming.ny.gov.

A copy of your approved application must be provided with your exhibit license application.

E

Electrical

Your detailed electric needs should be completed using the New York State Fair Electrical Service Information Packet that can be found on our website at http://nysfair.org/about/vendors. Fair personnel will use this information to plan electrical distribution and workloads. You shall limit your Fairtime electric usage to those devices that you itemized in your packet. Any additional device(s) not listed in this packet may not be able to be supported.

Entertainment

You must receive prior approval from New York State Fair Management to host any type of live entertainment in a Permanent Concession Stand (only) designated in your Exhibit License Agreement. Request must be made in writing to the Concession and Exhibits Manager by Monday, July 25, 2016, the request must include name of band, time, date, and type of music. Decisions are determined by location, type of entertainment, time, and date. New York State Fair Management will notify you of their decision in writing. Entertainment must not be within or interfere with public access. The Vendor shall assume sole responsibility for the production and costs of same.

Exclusivity Contracts

Any exclusivity contracts that the New York State Fair has entered into will apply to affected Concessionaires and Exhibitors. This will be reflected in your Exhibit License Agreement.

F

Fire Safety

The following are the New York State Fair minimum fire safety requirements and shall be applied to all shows, trade, commercial, or otherwise, and shall apply whether the exhibit space is open or closed to the public.

1. All vendor spaces are subject to periodic inspection by the New York State Fair and/or the Office of Fire Prevention and Control to ensure compliance with all applicable codes and standards and the terms and conditions of this contract. The New York State Fair and or the Office of Fire Prevention and Control may cite and record any item or condition that is not in compliance with these conditions.
2. The display and operation of any cooking or heat-producing appliances, pyrotechnics, use or storage of flammable liquids, compressed gases or any other process deemed hazardous by the New York State Fair and/or the Office of Fire Prevention and Control must have advance approval by the New York State Fair and/or the Office of Fire Prevention and Control.
3. No inflammable liquids, gases, explosives, or other dangerous substances will be permitted in any buildings.
4. Any motor vehicles, gasoline-powered equipment, tools, etc., on display must have their batteries disconnected. All fuel tanks that are not equipped with locking gas caps must have the gas caps sealed with tape. All such fuel tanks shall be less than ¼ full.
5. No parking of any vehicles, unless approved, is allowed in the buildings.
6. Decorations and displays shall not block or impede access to fire protection equipment (sprinklers, exit markings, exit doors or emergency lighting equipment).
7. Decorations shall be fire retardant. Vendors must provide certificates of flame spread on all curtains, table covers and draperies. Items that are not properly fire retardant shall be removed.
8. The means of egress (aisles, hallways, stairs, exit doors and exit signs, etc.) in both permanent and temporary structures must be kept clear and free from obstructions at all times.
9. Signs designating exits and the direction of travel to exits approved by the New York State Fair and/or the Office of Fire Prevention and Control must be provided by the opening of the show.
10. Additional fire extinguishers may be required at the discretion of the New York State Fair and/or the Office of Fire Prevention and Control.
11. Electrical equipment must be listed for its intended use and in good repair. All wiring and connections must meet NFPA 70 National Electric Code.
    - Extension cords are for temporary use only. They are allowed to power equipment and appliances in temporary display booths throughout the fairgrounds.
    - Extension cords are not to be used as a substitute for permanent wiring in permanent restaurant buildings or other permanent structures on the fairgrounds.
    - Extension cords must be UL listed and capable of carrying the electrical load they serve.
12. All electrical extension cords used shall be of the heavy-duty type. Lightweight cords of the lamp cord variety are prohibited and are subject to confiscation.
13. All booths and displays shall be open (i.e., no covered tops) unless prior approval by the New York State Fair and/or the Office of Fire Prevention and Control has been given.
14. All other fire safety laws, regulations, and codes that have been duly adopted must be adhered to.
15. All materials and booth installations (including tents) must comply with all codes & regulations established by NY State.
16. Fire Extinguishers:
    - Vendors cooking or preparing foods must have a 2A:10B: C portable fire extinguisher within 30 feet of cooking areas
    - Vendors with cooking appliances that create grease laden vapors shall also have a class K extinguisher
    - Extinguishers must be located within 30 feet of commercial cooking equipment, be unobstructed and visible, and readily accessible by vendors and their employees
    - Extinguishers must be located near exits from cooking areas
    - Food vendors and their employees must be trained in the use of portable fire extinguishers. OFPC will provide free hands on training at the fairgrounds prior to the start of the fair
    - Fire extinguishers must be inspected, tested & maintained in accordance with the Fire Code of NY State
    - License holders may not share extinguishers
17. Propane cylinders that serve tents or other temporary outdoor sites must be firmly secured to a stable support or ganged together in groups of 3 to 5 units by the use of a substantial strap or chain. Propane cylinders shall not be secured to tents. Propane cylinders must be kept away from heat sources and pressure relief valves must point away from tents. Propane connections, hoses, and appliances must be listed for the intended use and in good repair.

Each Concessionaire and Exhibitor will be responsible for making key personnel aware of and familiar with the facility's emergency and fire safety procedures.

Fireworks

"Fireworks" shall mean and include any combustible or explosive composition, or any substance or combination of substances, or article prepared for the purpose of producing a visible or an audible effect by combustion, explosion, deflagration or detonation, and shall include blank cartridges, toy pistols, toy cannons, toy canes, or toy guns in which explosives are used, the type of balloons which require fire underneath to propel the same, firecrackers, torpedoes, skyrockets, roman candles, day glow bombs, sparklers, or other devices of like construction and any device containing any explosive substance, except that the term "fireworks" shall not include auto flares, paper caps containing not in excess of an average 25 hundredths of a grain of explosive content per cap, and toy pistols, toy canes, toy guns, or other devices for use of such caps, the sale and use of which shall be permitted at all times.

The manufacturing of fireworks is prohibited within the Fairgrounds. Except as herein-after provided, it shall be unlawful for any person to store, to offer for sale, expose for sale, sell at retail, or use to explode any fireworks; provided that upon review by the New York State Fair and the Office of Fire Prevention and Control. The Office of Fire Prevention and Control shall have the power to grant permits for supervised public displays of fireworks.

First Aid and Medical Emergencies

The Fair provides walk-in first aid assistance at two locations for injuries and ailments. Find the nearest State Trooper or call the State Troopers Office at 315-487-7711 ext. 1390 for first aid assistance or transport to either location.

- **State Fair Infirmary** – located behind the Horticulture Building
  - Pre-Fair: Wednesday 12:00pm – 12:00am
  - Fairtime: 24 hour coverage
  - Post-Fair: Tuesday 12:00am – 2:00pm (after 8:00am located at Wade Midway Office)
- **State Fair Fire Station** – located at West end of the Youth Building
  - Pre-Fair: 6:00pm – 12:00am
  - Fairtime: 24 hour coverage
  - Post-Fair: Dial 911

Food and Beverage Safety

The New York State Fair Food Safety training sessions will be held in the Demonstration Kitchen located in the basement of the Art & Home Center at the New York State Fairgrounds and are scheduled as follows:

- Monday, July 25, 2016 at 4:00pm
- Monday, August 22, 2016 at 4:00pm
- Tuesday, August 23, 2016 at 4:00pm

Administration

All operations must comply with Subpart 14-2 of the NY State Sanitary Code and obtain a permit from the New York State Department of Health. Failure to comply may result in revocation of permit and/or enforcement actions.

Food Protection

Food, water and ice must be from an approved source. No home-prepared foods will be permitted. Foods must be prepared on site unless otherwise approved by the Health Department. Only New York State Fairgrounds water may be used. Any potable water tanks must dump water before entering the Fairgrounds.

Menus should be limited to the available facilities and planned to avoid left-over potentially hazardous foods such as foods containing milk, eggs, meat, poultry, fish, shell-fish, cooked potato, and cooked rice. The process of cooking, cooling and subsequent reheating is not allowed without prior approval. Minimum cooking temperature of foods is 140° F except: eggs, 145° F; pork, 150° F; ground meat/sausage, 158° F, poultry, 165°F.

Potentially hazardous foods (temperature controlled for safety, TCS) shall be maintained below 45° F or above 140° F. The time between preparation and serving shall be as short as possible. Accurate food product thermometers must be used to monitor temperatures. Unit thermometers are to be provided for each refrigerator, freezer, etc.

Foods, utensils and single-service articles are to be stored off the floor and protected from contamination (food spills, dust, insects, and weather, handling by customers, cleaning supplies, and toxic substances). Sneeze guards, protective containers, wrapping, etc., must be used.

During transportation, foods must be protected from contamination and proper temperatures maintained. Food deliveries must be kept safe, secure and temperature controlled.

Personnel

All food service workers are to be free from illness (such as vomiting, diarrhea, colds, boils, sores, and cuts). Operators should have an ill-worker policy.

Bare-hand contact with ready-to-eat food is prohibited! Disposable gloves or suitable utensils must be used to handle food not requiring further cooking.

Food service workers must wear clean clothing, hair restraints (hats, caps, hair nets, beard guards), and shall not smoke while in the food preparation, storage, serving, or dining areas at any time.

Employees shall wash their hands with soap and water after using the toilet, smoking, eating, when otherwise contaminated, and before wearing gloves.

Operators are responsible for assuring their employees are properly trained in food safety.

Facilities

All food service items and activities (preparation, cooking, and equipment cleaning) must occur under cover and within the designated space provided by your Exhibit License Agreement.

Hand washing facilities are to be provided (warm flowing water, soap, paper towels) at each establishment.

Adequate facilities for washing and sanitizing equipment and utensils must be provided (three-compartment sink with hot and cold water). Waste water must be appropriately disposed of through direct sewer connections, portable holding tanks, or scavenger service. Storm drains are not acceptable disposal locations.

Adequate mechanical refrigeration must be provided, continuously operated, and maintained.

Food contact surfaces (work tables, cutting boards, food holding units) must be easily cleanable, kept clean, and sanitized frequently. Non-food contact surfaces (floors, walls, etc.) are to be constructed of cleanable materials and kept clean.

Food and Beverage Sampling

Food and beverage sampling is discouraged. You must have received prior approval from New York State Fair Management to distribute food samples at your location. Decisions are made during the application and approval process and are reflected in your Exhibit License Agreement. All food and beverage safety guidelines in this book must be followed as well as those by any governing agency.

See also, ***Food and Beverage Safety***

G

Gas

You shall be responsible for all costs of fuel, oil and gas used and consumed in connection with your operation of this Exhibit License Agreement. Propane gas cylinders shall not be permitted within any booth, building, tent or other structure. Propane cylinders utilized shall be located outside, be substantially secured and the installation, use, and handling of propane cylinders shall comply with local (***applicable***) regulations.

All food concessionaires must have a 5 lb. minimum ABC & K fire extinguisher at each location.

Vendors are responsible for assuring that ALL propane tanks are removed from the Fairgrounds by 4:30pm on Wednesday September 7, 2016.

Guest Relations

In order to assist and inform Fairgoers, the New York State Fair operates a Guest Relations Service. Visit a Guest Relations booth for information or to report non-emergency concerns from 9:00am to 9:00pm. Locations are at Gate 1, Gate 4, and near the DEC Log Cabin.

Government Regulations

You cannot use the location designated in your Exhibit License Agreement for any unlawful or illegal purpose or for any purpose in violation of any federal, state, or municipal law, ordinance, government rule, order or regulation and shall comply with all rules of the Fair.

Grease

Food Concessionaires are responsible for disposing of all grease or solid wastes resulting from food production within their licensed space. The New York State Fair will place grease receptacles at designated areas for vendor use. The Fair will provide vendors with the locations of grease receptacles upon arrival. Under no circumstances is grease or any solid waste material to be poured into rubbish barrels, dumpsters, sink drains or storm water drains. Vendors will be held financially responsible for all costs incurred due to violation of these conditions.

H

Health Department

Food and beverage operations shall comply with all State and local health regulations.

See also, ***Food and Beverage Safety***

Hours of Operation and Staffing

All concessions, exhibits, attractions and display areas must be open, staffed and in full operation all 12 days of the Fair; minimum hours of operation are from 10:00am to 10:00pm daily. Everything must be closed from 12:00 midnight to 8:00am unless otherwise authorized by the Concessions & Exhibits Office.

BUILDINGS: Thursday, August 25 through Sunday, September 4 ▪ Open 10:00am - Close 10:00pm
Monday, September 5 ▪ Open 10:00am – Close 9:00pm

OUTSIDE BOOTHS: Thursday, August 25 through Sunday, September 4 ▪ Open 10:00am - Close 10:00pm
- *May open at 8:00am and/or remain open until 12:00 midnight if desired*

Monday, September 5 ▪ Open 10:00am – Close 9:00pm
- *May open at 8:00am and/or remain open until 9:00pm if desired*

Concessionaires and Exhibitors are required to open and close in all buildings and all outside locations as described without exception.

Labor Day, Monday, September 5, 2016, all buildings will close at 9:00pm. All booths must remain set-up and open until 9:00pm.

Personnel can enter buildings at designated doors one hour before the public opening. The public will be cleared from the building immediately after closing. This rule will be strictly enforced to provide security for all Concessionaires and Exhibitors.

I

Ice and Ice Merchandisers

If you need ice, you must purchase ice through the multiple approved New York State Fair Ice merchandisers. The merchandisers for the 2016 Fair will be determined at a later date.

Illicit Discharge Detection and Elimination (IDDE)

Concessionaires, exhibitors and those occupying recreational vehicles may not deposit any refuse or empty any gray water, fluid waste, water or other liquids onto the ground or into the streets, gutters, or catch basins. Fluids (not grease and oil) and waste water must be discharged into approved sanitary sewer systems only. When sanitary sewer access is not available, holding tanks must be used until such waste can be properly discharged at an acceptable sanitary sewer access point. Grease and oil must be deposited in approved recycling containers

See ***Grease, Trash/Waste Disposal (Solid & Liquid)***

Internet Connections

If you require a secure internet connection or Wi-Fi service for your daily business, please visit our website at http://nysfair.org/about/vendors.

New York State Fair Wireless Internet Network

The New York State Fair Wireless Internet Network is an unsecure network and should not be used to process financial or confidential information. If the intent of using the internet is to process credit card or other financial, business or personal information, a secure network should be used. We would recommend using a hardwired internet connection which is available at the NYS Fair through internet service providers.

Disclaimer of Liability:
THE USER OF THIS WIRELESS INTERNET SYSTEM ASSUMES ALL RESPONSIBILITY AND RISK FOR THE USE OF THIS SERVER AND THE INTERNET GENERALLY. THE STATE OF NEW YORK, THE NEW YORK STATE FAIR, ITS INTERNET SERVICE PROVIDER, AND THE NYS FAIR'S AFFILIATES DISCLAIM ALL WARRANTIES, REPRESENTATIONS, OR ENDORSEMENTS, EXPRESS OR IMPLIED, WITH REGARD TO THE INFORMATION ACCESSED FROM, OR VIA, THIS SERVER OR THE INTERNET, INCLUDING, BUT NOT LIMITED TO, ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NONINFRINGEMENT. THE STATE OF NEW YORK, THE NEW YORK STATE FAIR, AND ITS INTERNET SERVICE PROVIDER DOES NOT ASSUME ANY LEGAL LIABILITY OR RESPONSIBILITY FOR THE ACCURACY, COMPLETENESS, OR USEFULNESS OF ANY INFORMATION, APPARATUS, PRODUCT OR PROCESS DISCLOSED ON THE SERVER OR OTHER MATERIAL ACCESSIBLE FROM THE SERVER. IN NO EVENT SHALL THE STATE OF NEW YORK, THE NEW YORK STATE FAIR, AND ITS INTERNET SERVICE PROVIDER BE LIABLE FOR ANY SPECIAL, INDIRECT, OR CONSEQUENTIAL DAMAGES OR ANY DAMAGES WHATSOEVER RESULTING FROM LOSS OF USE, DATA, OR PROFITS, WHETHER IN AN ACTION OF CONTRACT, NEGLIGENCE OR OTHER TORTIOUS ACTION, ARISING OUT OF OR IN CONNECTION WITH THE USE OR PERFORMANCE OF THE INFORMATION ON THIS SERVER OR THE INTERNET GENERALLY.

L

Labor Regulations and Standards

See ***Supplement C*** for more information

Layout Changes

In the event of unforeseen obstacles, the New York State Fair reserves the right to make layout changes. If relocation is necessary, the Fair will make every effort to relocate to a location that is comparable to the one designated in your Exhibit License Agreement.

Liability Insurance

See ***Supplement B*** for more information

Licensing Office

The Licensing Office is located in the Administration Building between the Main Gate and Gate 2. Office hours are 9:00am to 4:00pm, Monday through Friday.

M

Mail

See ***Postal Service***

Merchandise Restrictions

Stickers of any kind, inflated balloons and Frisbees cannot be given away or sold by Concessionaires or Exhibitors. The licensee will be asked to remove these items from the grounds.

Due to safety regulations and concerns, the use or sale of Laser Lights or Laser Pointers is strictly prohibited. No licensee will be allowed under any circumstances to possess these devices within their display area. Any other product deemed inappropriate or unsafe by Fair Management or the New York State Police will not be allowed.

You must have received prior approval from New York State Fair Management for any giveaways. Decisions are made during the application and approval process and are reflected in the Exhibit License Agreement.

Floor samples that are sold during the New York State Fair cannot be picked up on the evening of Monday, September 5, 2016. Arrangements should be made with your customers for pick-up the following day.

Microphones

You must have received prior approval from New York State Fair Management to use amplified sound. Decisions are made during the application and approval process and are reflected in the Exhibit License Agreement.

If approved, sound-producing devices used shall not annoy or inconvenience other licensees or patrons. The Fair reserves the right, in its sole discretion, to require the reduction of volume or removal of sound producing devices. Undue noise made in the operation of exhibits, or noisy or unseemly methods employed in sales or demonstrations are not permitted. The decision of what constitutes undue noise or unseemly method shall rest with the NYS Fair whose decision will be final.

Move In

Exhibit License Agreements, payments and all appropriate paperwork for your Concession or Exhibit location must be completed and paid in full before move-in will be allowed.

EARLY MOVE IN

We welcome and encourage early set up. All license holders may bring their stands, exhibits, trailers, structures, and equipment onto the fairgrounds by appointment starting Tuesday, August 16, 2016 through Sunday, August 21, 2016. Please contact the Concessions & Exhibits office to request set up at a day/time.

REGULAR MOVE IN

All buildings and grounds will be open and ready for move-in and set-up on:

- Monday, August 22, 2016 at 8:00am to 8:00pm
- Tuesday, August 23, 2016 at 8:00am to 8:00pm
- Wednesday, August 24, 2016 at 8:00am to 10:00pm

All Concessionaires and Exhibitors (with the exception of those occupying permanent structures) shall first check-in with the Concessions and Exhibits Office. A representative from the Concessions and Exhibits Office will guide you to your designated location.

Vehicles may not be driven into Fair exhibit buildings (this includes the Center of Progress and Horticulture buildings) without the prior written approval of the Concessions and Exhibits Office.

Any concessionaire or exhibitor constructing a tent on the grounds must check in with the Concessions and Exhibits Office before setting tents to assure the proper placement and safety and protection of people and underground utilities. To prevent stakes in pavement, we encourage self-standing framed tents. The Concessionaire or Exhibitor shall be liable for damages caused by failure to follow this rule. If you must have a tent or concession erected before Monday, August 15, 2016, an appointment must be made through the Concessions and Exhibits Office. See more information below for early move-in.

In the event any concessionaire or exhibitor fails to occupy a leased space by 3:00pm, Wednesday, August 24, 2016, State Fair Management may terminate the contract unless prior permission has been obtained. No refund will be made in such a case, and the Fair will be authorized to reallocate said space to another Concessionaire or Exhibitor.

No vendor, sponsor, decorator, etc. shall be authorized to utilize New York State Fair equipment (platform lifts, forklifts, etc.). If vendors, sponsors, etc. require such equipment for set up ore take down of booths, displays, etc., such equipment must be brought in at the vendor or sponsor's expense with prior approval from the New York State Fair. The vendor, sponsor, etc. shall be responsible for the safe use of such equipment and adherence to all OSHA rules governing the use of such equipment.

All pallets must be removed from the grounds by the start of the Fair. Vendors will be assessed a charge of $20 each for pallets removed by New York State Fair staff.

Move Out

Under the terms of your Exhibit License Agreement, all exhibits and displays must remain open and in place until close of business Monday, September 5, 2016 Labor Day (this is 9:00 pm - closing includes buildings, outside locations, beer, wine and distilled spirits sales). Indoor and outdoor concessionaires and exhibitors will be monitored by State Fair personnel on Monday, September 5, 2016. Dismantling of your concession/exhibit area before 9:00pm in buildings and outside locations will be cause for adverse documentation in your Exhibit License Agreement file. Early dismantling of a concession/exhibit area will be taken into consideration for future Exhibit License Agreements with the New York State Fair.

Vehicles are not allowed on the Fairgrounds until 11:00pm on Monday, September 5, 2016. The New York State Police and New York State Fair Security will enforce this policy.

For move-out, all buildings will be open from 8:30am to 4:30pm only on Tuesday and Wednesday following Labor Day. There will be no access to buildings after 4:30pm.

Congestion in the buildings at the time of move-out can be kept at a minimum if no vehicles with trailers are brought into the building and only one vehicle per exhibit is used.

Cooperation among vendors is expected and appreciated.

Due to the fact that the grounds are leased immediately after the New York State Fair, all belongings must be removed from the Fairgrounds by 4:30 pm, Wednesday, September 7, 2016, or the remaining items will be removed by the Fair at the owner's expense.
Vendors are responsible for assuring that all propane tanks are removed from the Fairgrounds by 4:30pm, Wednesday September 7, 2016.

Outside Concessionaires and Exhibitors will be held responsible for the timely removal of rented tents. All such tents must be removed by Friday, September 9, 2016.

O

Offensive Items

The New York State Fair reserves the right to ask you to remove any material or merchandise from your space that is deemed offensive by New York State Fair Management.

P

Payments and Deposits

All payments must be made with a cashier's check, money order, and cash (in person only), or one the following credit cards: Visa, MasterCard, American Express or Discover (credit card payments are not accepted via phone, fax or email). A 50% deposit is required to be paid along with the signed and notarized Agreement by the due date indicated in your Exhibit License Agreement. The due date for full payment is also reflected in your Exhibit License Agreement. All required insurances are due by the second due date indicated in your Exhibit License Agreement.

Failure to make your payments by the due dates will result in an additional 10% penalty of the balance owed, and may cause your location to become available to other prospective Concessionaires and Exhibitors. No refunds will be

made. A vendor may appeal a request to have their late fee waived. This appeal should include a full explanation of the circumstances for the vendor's late payment. This appeal must be submitted in writing before the due date of the late penalty indicated on your invoice.

Percentage Contracts

The New York State Fair reserves the right to audit sales of any Concessionaire or Exhibitor with a percentage contract. The Fair may use any form of audit technique it deems necessary. Such audits will not unduly harm or hinder the Concessionaire or Exhibitor's normal sales activity. Payment schedules must be adhered to as outlined in your addendum. Daily reports are to be provided to the Fair's representative. All percentage contracts require an approved sales accountability system that must be used.

Permanent Structures

Concessionaires or Exhibitors occupying permanent structures on the New York State Fairgrounds occupy those spaces at the discretion of New York State Fair Management on a year-to-year basis.

Anything placed on the premises pursuant to the Exhibit License Agreement is subject to a security interest on behalf of the Fair. Should you fail to pay the amounts due under the Exhibit License Agreement, the Fair may take such property, remove it from its location and sell the same publicly or privately and apply the proceeds of such sale to the payment of amounts due under the Exhibit License Agreement.

Licensees occupying permanent structure concession and exhibit locations shall notify the Concessions and Exhibits Office if they intend to vacate their location and not renew their License no later than six months prior to the opening day of the annual Fair. Should a Concessionaire or Exhibitor choose to vacate any permanent structure at the Fair, that licensee will be replaced at the discretion of New York State Fair Management. The licensee maintains no ownership interest in the structure.

You are responsible for the maintenance and service of your location. If you wish to paint, remodel or renovate, you must get prior written approval from New York State Fair Management.

All installations including electrical, water, plumbing, or similar construction, shall be made only with the prior written approval of the Concessions and Exhibits Manager and Property Manager and shall comply with all local building and health regulations.
No structural changes are to be made in any building without the written approval of the Concessions and Exhibits Manager, Property Manager, and the New York State Office of General Services.

A set of keys for your building or structure must be given to the Fair Maintenance Department for access to such facilities in the event of emergency.

All buildings must be cleared out and closed by Friday, September 23, 2016. Fair Management will perform inspections of the buildings after this date to ensure all electrical items are unplugged and turned off. Buildings are not to be used for year-round storage.

Pets

Pets or animals of any kind, except those involved in exhibitions, demonstrations or those used as licensed service animals, are not allowed in exhibition areas of the Fairgrounds. Pets are allowed in the Temporary RV Parking area. Please make arrangements for your pets.

Postal Service

The closest United States Post Office location is in the Village of Solvay at 1801 Milton Avenue (approx. 1.5 miles from Fairgrounds). For more details, call this location at 315-468-4795.

Pricing

It is mandatory that prices for all products including food, drink and novelties are posted. The designated price charged is to be the same throughout the duration of the Fair.

Product Lists

You provided a preliminary list of products that you will be selling/displaying/promoting/giving away as part of the application process. Your final Product List with prices shall be submitted to the Concessions and Exhibits Office by July 25, 2016 or due with Exhibit License Agreement. Please use the Product List form that's included as part of this manual.

See ***Supplement A*** for more information

R

Recycling

Concessionaires and Exhibitors are required by law to recycle those items that have been identified as recyclable. These items should be placed in a clear trash bag (cardboard should be stacked) and left for pick-up by New York State Fair personnel in an out-of-public view location. The following recyclables are designated in this program:

Plastic bottles with the recycling symbol and the #1 or #2 on the bottom and stackable, wide-mouthed #5 plastic containers (e.g. butter tubs): please rinse, flatten and discard tops and caps.

Metal containers (including all food and beverage cans and lids), empty aerosol cans (which did not previously contain hazardous waste such as pesticides), aluminum foil and aluminum baking tins. No other metal items are allowed. Please remove food particles by rinsing. It is not necessary to remove paper labels.

Glass containers, including all clear and colored glass food and beverage bottles. Rinse bottles and discard caps. It is not necessary to remove paper labels. Excluded are ceramics, window glass, auto glass, mirrors and kitchenware.

Gable top containers, including milk and juice cartons: please rinse and flatten.

Corrugated cardboard (grooved cardboard commonly used for packing boxes): flatten into lengths no larger than 3' by 3'. Pizza boxes can be placed in with your other corrugated boxes. Please remove food, plastic, foil and paper, and flatten boxes.

Please visit www.ocrra.org for more recycling details.

S

Sales Tax

See ***Supplement B*** for more information

Security

During the New York State Fair, there is 24-hour security presence in all exhibit areas. While we do our best, we strongly encourage you to not leave valuables behind. Any serious security issues such as theft should be immediately reported to the Fair's New York State Police Barracks at 315-487-7711 ext. 1390. The New York State Fair shall not be responsible for or guarantee the safety of any space or material against fire, accident, theft, or any loss or injury whatsoever.

Signage

In order to enhance the appearance of Concessions and Exhibits in general, no homemade or handwritten signs are allowed. Pencil, crayon, cardboard or handwritten signs are not permitted. All signs must be neatly and professionally printed and displayed in a conspicuous place on or within your Concession or Exhibit. All prices must be posted.

NEW! **Any signage that is not affixed to or within the footprint of your Concession or Exhibit rental space will be prohibited. This includes A-Frames, free-standing signs, lawn signs or any other type of signage - THIS WILL BE STRICTLY ENFORCED.**

See also, ***Pricing***

Smoking

To promote the health and safety of employees and visitors, the New York State Fair will attempt to maintain an environment that is free from tobacco smoke. The New York State Fair will comply with all applicable laws concerning smoking.

Smoking is prohibited in all indoor locations. Smoking is prohibited in all enclosed areas of the Fair including permanent concession structures, elevators, stairwells, parking attendant booth and structures, tents, covered dining areas, and restrooms. Smoking is allowed in outdoor locations except those designated as no smoking areas (Chevy

Court, Midway, Kiddieland, and the State Park at The Fair). Smokers may not block the entrance to a building or subject non-smokers to passive smoke.

The Fair will adhere to New York State Laws concerning posting of signs designating smoking and non-smoking areas. Adequate signs will be visible at entrances and inside of buildings and elevators to inform the public of applicable smoking regulations.

State Fair Property

Licensee movement of benches, picnic tables and trash or recycling containers, placed by the New York State Fair for public use, is prohibited. Also, the movement or damaging of any trees, grass, shrubbery, flowers, or other vegetation and decorations on the Fairgrounds is prohibited.
See also, ***Damages***.

Storage Vehicle Credentials

Paid Storage Vehicle credentials are available for Concessionaires and Exhibitors. Credentials are $200.00 per vehicle without electric and $250.00 per vehicle with electric, for the twelve days of the Fair. Information about exact lot locations will be available at a later date.

The New York State Fair Concessionaire & Exhibitor Credential Order Form will be sent to you at a later date.

Credentials and your Concession and Exhibit License will not be issued until all contract items (including workers' comp, sales tax, liability insurance, disability insurance, etc.) and payments have been received and approved. For your convenience, we will be filling orders and forwarding all credentials to you via certified mail if the order is received before July 11, 2016 and all necessary requirements have been met and approved. Payment can only be made by cashier's check, money order, and cash (in person), or one the following credit cards: Visa, MasterCard, American Express or Discover (credit card payments are not accepted via phone, fax or email). No personal checks or business checks will be accepted.

Subletting

You do not have the right to sublet the privilege of your Exhibit License Agreement; any assignment attempted shall be grounds for immediate termination.

T

Temporary RV Credentials

Temporary RV parking is available for concessionaires, exhibitors and the general public during the New York State Fair. Further information on pricing and the advanced purchasing of Temporary RV parking credentials is available on our website at http://nysfair.org/your-visit/plan-your-trip/fair-rv-parking.

Tents

Outside space rentals do not include tents.

Concessionaires, Exhibitors, and tent contractors must check in with the Concessions and Exhibits Office before setting tents to assure the safety and protection of people and underground utilities. To prevent stakes in pavement, we encourage self-standing framed tents. Concessionaires and Exhibitors shall be liable for damages caused by failure to follow this rule. If you must have a tent erected before Monday, August 22, 2016, an appointment must be made through the Concessions and Exhibits Office.

Outside Concessionaires and Exhibitors will be held responsible for the timely removal of rented tents. All such tents must be removed by Friday, September 9, 2016.

Tram Service

Patrons may ride the Fair's internal transportation network all day for only $2.00. The trams travel around the perimeter of the Fairgrounds, from 9:00am to 8:00pm, picking up and dropping off passengers at 11 designated stops.

Trash/Waste Disposal (Solid & Liquid)

You shall operate the location designated in your Exhibit License Agreement clean and free from all trash and debris. During business hours (10:00am until 10:00pm), trash (including food storage, cardboard and delivery crates) cannot be stored outside your location and should be kept out of public view. You shall deposit trash and debris in your own

bags and receptacles. You cannot take any State Fair garbage receptacles and place them in your location. Trash and debris should be placed outside of your location after business hours in a neat and orderly fashion for pickup.

Concessionaires, exhibitors and those occupying recreational vehicles may not deposit any refuse or empty any gray water, fluid waste, water or other liquids onto the ground or into the streets, gutters, or catch basins. Fluids (not grease and oil) and waste water must be discharged into approved sanitary sewer systems only. When sanitary sewer access is not available, holding tanks must be used until such waste can be properly discharged at an acceptable sanitary sewer access point. Grease and oil must be deposited in approved recycling containers

Cardboard containers must be collapsed and stacked neatly and separated from trash.

See also, ***Grease, Recycling***

U

Utilities

The New York State Fair shall provide water, sewer, and electric service. In the event of interruption of utility services under the control of the Fair, the Fair shall undertake to repair such interruption promptly and you waive any and all claims for compensation from any loss of revenue incurred by you as a result of such interruption.

See also, ***Electrical, Gas***.

V

Vehicles

Cars, trucks, etc., are not allowed to drive on the New York State Fairgrounds once the Fair has officially opened for the day. Deliveries must be made prior to each day's opening and vehicles must be off the grounds by 9:30am. All traffic laws are to be strictly adhered to.

Vehicles are not allowed on the Fairgrounds until 11:00pm on Monday, September 5, 2016. The New York State Police and New York State Fair Security will enforce this policy.

For more information, see ***Move Out***

Violations

Concessionaires and Exhibitors will be informed of any instance(s) of non-compliance with these General Terms and Conditions. A violation note will be made to your file. The most serious violations may result in not being invited to return to future New York State Fair's or an immediate order to cease operation and vacate the Fairgrounds.

W

Water

Per the State Sanitary Code, food service operations with potable water holding tanks, ice machines and other fixtures containing water or ice are required to dump all existing water and ice before connecting to the New York State Fairgrounds water supply system. You must do this when you enter Gate 7 for inspections.

Wholesale and Service Suppliers

Wholesale and service suppliers must apply and sign a contract, pay a permit fee, and purchase credentials to sell and/or deliver to Concessionaires and Exhibitors inside the Fairgrounds. Deliveries must be made before 9:30 am during each day of the term of this license.

Workers' Compensation

See ***Supplement B*** for more information

Required Paperwork and Insurances

Due Dates for Paperwork

- All agreements are due along with your first payment.
- All additional required paperwork and insurances are due along with your second payment.
- Please refer to your license agreement for these specific payment due dates.

Checklist for Insurances

Supplement A: _____ Product List with Prices

Supplement B:

Insurance Regulations and Samples Packet

_____ Workers Comp/Waiver
(C-105.2 or SI-12 or U-26.3/ CE-200)

_____ Disability Insurance/Wavier
(DB 120.1 or DB 155/ CE-200)

_____ General Liability and/or Liquor Liability and/or
Golf Cart Liability Insurance (If applicable)

_____ Copy of Sales Tax Certificate/Waiver
(Must be NYS Sales Tax)

Supplement C: _____ Labor Regulations & Standards

Please Note: We cannot name specific insurance companies for use for any of the required paperwork. Please do not contact us for this information; we will not be able to help you with choosing a carrier.

CONTACT INFORMATION

New York State Fair

581 State Fair Blvd. • Syracuse, New York 13209

315-487-7711 • Fax 315-487-9260

- Concessions & Exhibits • Ext. 1212
- Licensing • Ext. 1223 or 1219
- Maintenance • Ext. 1410
- Public Relations • Ext. 1377
- Sales/Sponsorship • Ext. 1237 or 1239
- Security • Ext. 1307

http://nysfair.org

New York State Department of Taxation & Finance

333 East Washington Street • Syracuse, New York 13202

Nancy Flath • 315-728-2050

www.licensecenter.ny.gov
www.tax.ny.gov

New York State Health Department

217 South Salina Street • Syracuse, New York 13202

Main Office Number • 315-477-8100

Officer on Duty • 315-477-8500

nysfairfoodpermits@health.state.ny.us

www.health.ny.gov

New York State Department of Labor

333 East Washington Street • Syracuse, New York 13202

Labor Standards
315-428-4057

Business Services • 450 South Salina St, Suite 302 • Syracuse, New York 13202
315-479-3362

UI Tax Services - Syracuse District • 451 S. Salina Street • Syracuse, New York 13202
315-479-3385

www.labor.ny.gov

New York State Workers' Compensation Board & Disability

935 James Street • Syracuse, New York 13203

James Doolittle • 315-423-1141 • james.doolittle@ wcb.ny.gov

www.wcb.ny.gov

Official New York State Fair Decorating Company:

Able Smith Tent & Party Rental

5683 West Route 31 • Cicero, New York 13039

315-699-7368

www.ablesmithtent.com

NOTES

NY Experience Center
RV park
Midway
Equine
Expo Center
Chevy Court
Entry