

GENERAL POLICY STATEMENT

This policy is to outline the legal requirements and protocol for any unmanned aircraft systems to be operated on the New York State Fairgrounds, for any event during fairtime and non-fair events.

PROCEDURE

Any vendor, exhibitor, contractor or other person/organization that requests to operate an unmanned aircraft system (UAS) on or near the New York State Fairgrounds or its affiliated parking lots (otherwise referred to as a drone) must comply with all local, state and federal laws regarding their operations. Permit applications shall not be processed or issued for any purpose between the dates of August 1 – September 10.

ALLOWED UAS OPERATIONS AND OPERATOR TYPES

Commercial UAS operators:

As defined in Code of Federal Regulations of the United States of America; Title 14, Chapter I, Part 101; the operators who are identified in this group **are** authorized to operate an unmanned aircraft system (otherwise referred to as a drone) on the properties owned by New York State Fairgrounds, or its affiliated parking lots provided the operator adheres to the following procedure below.

Recreational UAS operators:

As defined in Code of Federal Regulations of the United States of America; Title 14, Chapter I, Part 101; these operators **are not** authorized to operate UAS on New York State Fairgrounds, or its affiliated parking lots, unless in accordance with exception C below.

To seek approval for commercial UAS operations at the New York State Fairgrounds, Commercial Operators or their affiliated business representatives must complete the following steps:

1. Complete the “Unmanned Aircraft Systems to Videotape Over the NYS Fairgrounds” application online:
<https://survey123.arcgis.com/share/98ba27d9f7e34d149780131fb4412c02>
(Also located on the “Host Your Event page at nysfairgrounds.ny.gov)
2. Ensure All required documentation must also be attached or submitted.
 - a. Required documents to be submitted with application **must include** the following:
 - i. Copy of the intended Pilot in Commands FAA 107 License
 - ii. FAA Registration number of each drone that is to be utilized
 - iii. Serial number of each drone that is to be utilized
 - iv. Remote ID number of unit(s)
 - v. Accord-25, Certificate of Liability Insurance form naming NYS Department of Agriculture and Markets (NYS Fairgrounds) as an additional insured
 - vi. Any Part 107 waivers the operator currently possesses
 - vii. A brief statement as to the purpose of operation, to include the estimated flight duration, specific day(s)/date(s) of operation*, and specific flight path verbalized and drawn on aeronautical map of fairgrounds (available on Fair website or Skyvector.com).
 - viii. Name of Pilot in Command and names of visual observers including cell phone number/email address to be used in the event of communication during event

3. Once submitted, the application and required documents shall undergo a risk assessment by NYS Fair officials to include, but not limited to consideration of mission and goals; professional qualifications of the pilot in command; visual observer staffing; satisfaction of regulatory requirements; weather and environmental factors/conditions, potential hazards and overall operational readiness. If approved, the applicant shall be notified of such with an approved permit. If disapproved, the applicant shall be notified of such with a non-approved permit.
 - a. **NOTICE:** Each application for UAS Operations Permit is subject to review and approval by State Fair officials – State Fair officials reserve the right to deny any UAS Operations Permit for any circumstances. Denied UAS Operations Permits shall not be subject to any grievance or contestation procedure, and will be considered as final.

APPROVED UAS OPERATION PERMITS

Approved operating permits will be distributed by State Fair officials as follows: NYS Fair Security Manager, NYS Police Troop D, Town of Geddes Police Department, and Onondaga County Sheriff's Office for situational awareness in the event of any complaint being filed from residents in the operating area.

EXCEPTIONS

- A. **Alternate means of approval:** NYSF Officials may allow an alternate means of application as needed.
- B. **Public Safety UAS Missions:** Emergency public safety UAS missions require notification to NYSF Officials, but do not need to complete an application.
- C. **UAS .55lb or less:** UAS under .55lb may be used by an unlicensed operator under the direct supervision of a Commercial Operator during non-fair events as approved by NYSF Officials.

ADDITIONAL INFORMATION

Violations shall be immediately reported to the New York State Police and the Federal Aviation Administration, Flight Standards District Office located in Rochester, New York. Any questions regarding this policy shall be directed to the NYS Fair Emergency Management Office, Security Manager, or Public Information Office during normal business hours.

REFERENCE

Code of Federal Regulations of the United States of America; Title 14, Chapter I, Part 101; and

Code of Federal Regulations of the United States of America; Title 14, Chapter I, Part 107
NFPA Standard 2400